

	A	B	C	D	E	F	G	H	I	J	K
1								OVERTIME/COMPTIME			
2	NAME	Lyndsey K. Nguyen								PP	14
3											
4	DAY	DATE	START	END	LUNCH	DINNER	REGULAR	OT	AWL	RELIGIOUS	RELIGIOUS
5										COMP EARNED	COMP USED
6	SUN	06/12/16			0.5			Check for OT			
7	MON	06/13/16	7:00	17:30	0.5		10.0	Check for OT			
8	TUE	06/14/16	7:00	17:30	0.5		10.0	Check for OT			
9	WED	06/15/16	7:00	17:30	0.5		10.0	Check for OT			
10	THU	06/16/16	7:00	17:30	0.5		10.0	Check for OT			
11	FRI	06/17/16	7:00	17:30	0.5		10.0	Check for OT			
12	SAT	06/18/16									
13	SUN	06/19/16	6:30	16:30	0.5						
14	MON	06/20/16	8:00	16:30	0.5		10.0	Check for OT			
15	TUE	06/21/16	8:00	16:30	0.5		10.0	Check for OT			
16	WED	06/22/16	8:00	16:30	0.5		10.0	Check for OT			
17	THU	06/23/16	8:00	16:30	0.5		10.0	Check for OT			
18	FRI	06/24/16	7:00	18:30	0.5		10.0	1.00			
19	SAT	06/25/16	7:30	18:00	0.5			10.00			
20						TOTALS:	100.00	11.00			
21											
22		TOTAL HOURS FOR PP		14	111.00		HOURLY RATE			\$56.38	
23											
24		OT HOURS EARNED TOTAL			11.00		OT EARNED ON PP	14		\$620.18	
25											
26		OT HOURS PAID			23.0000		OT PAID			\$1,296.74	
27											
28		OT HOURS STILL OWED			-12.00		OT STILL OWED			-\$676.56	
29		OT HOURS STILL OWED FROM PREVIOUS									
30											
31											
32		ANNUAL CAP					AMOUNT OVER BIWEEKLY CAP of 38.5 hours			-27.50	
33											
34		Minus PP	14		-11.00		TOTAL HOURS (Straight Time, OT & Travel Comp)				111.00
35											
36											
37											

	L	M	N	O	P
1					
2		YEAR			2016
3					
4	TRAVEL COMP EARNED	TRAVEL COMP USED	ANNUAL LEAVE USED	LOCATION	ACTIVITY
5					
6					
7					Holiday
8				Niagara Falls, NY	Niagara Falls Boulevard Site
9				Niagara Falls, NY	Niagara Falls Boulevard Site
10				Niagara Falls, NY	Niagara Falls Boulevard Site
11				Niagara Falls, NY	Niagara Falls Boulevard Site
12				Niagara Falls, NY	Niagara Falls Boulevard Site
13	9.50			Gaithersburg, MD	Low Level Waste Training
14				Gaithersburg, MD	Low Level Waste Training
15				Gaithersburg, MD	Low Level Waste Training
16				Gaithersburg, MD	Low Level Waste Training
17				Niagara Falls, NY	Niagara Falls Boulevard Site
18				Niagara Falls, NY	Niagara Falls Boulevard Site
19				Niagara Falls, NY	Niagara Falls Boulevard Site
20	9.50				
21					
22					
23		Travel Comp		Religious Comp	
24		Earned	9.50	Earned	
25		Used		Used	
26					
27		OT Owed from Previous			
28			Paid	11.00	
29			Total Owed	-12.00	
30					
31					
32					
33					
34					
35					
36					
37					

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	REQUEST FOR HAZARDOUS DUTY PAY																		
2																			
3	I. EMPLOYEE					Name					Title/Grade								
4						Organization													
5																			
6	II. JUSTIFICATION PER PAY ADMINISTRATION MANUAL (Check Box)																		
7																			
8	A		Exposure to Hazardous weather or terrain (refer to Appendix A, Chapter 9, Pay Administration Manual, and describe in Section III of this form).																
9																			
10	B		Work with or in close proximity to hazardous agents, i.e. toxic, explosive or incendiary chemical materials (refer to Appendix A, Chapter 9, Pay Administration Manual, and describe in Section II of this form)																
11																			
12	C		Use of Helicopter (refer to PMM 550-5 for description of what constitutes hazardous flight in helicopters and describe actual circumstances in Section III of this form)																
13																			
14	D		Other																
15																			
16	III. SITE NAME NUMBER AND BRIEF DESCRIPTION OF HAZARDOUS DUTY PERFORMED																		
17																			
18	A. Site Name/Number					Site ID													
19																			
20	B. Level of Protection Worn																		
21																			
22	C. Date(s)/Activity																		
23																			
24																			
25																			
26																			
27																			
28																			
29																			
30																			
31																			
32																			
33																			
34																			
35	IV. HOURS WORKED					Pay Period		14		Ending		#REF!							
36																			
37						Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
38	Date					6/12	####	6/15	####	####	6/18	####	####	####	####	####	####	####	####
39	Regular Hours Worked																		
40	Overtime Hours Worked																		
41	Total Hours at 25% Differential																		
42	Hazardous Duty Hours Worked																		
43																			
44																			
45	V. APPROVALS (Signature and Date)																		
46																			
47																			
48																			
49	Branch Chief										Division Director								
50																			
51																			
52																			
53																			
54																			
55	Chief, Human Resources Branch										Regional Administrator								
56	For GS/GM-14 and above																		
57																			
58																			
59	Region II Form 3155-2 (8/89)																		